

CANNON TOWNSHIP BOARD MEETING
HELD ON JUNE 11, 2018

Supervisor Steve Grimm called the regular meeting of the Cannon Township Board to order at 7:00 pm. Trustee Dick Davies offered the invocation.

MEMBERS PRESENT (All): Supervisor Grimm, Clerk Diepenhorst, Treasurer McKay, Trustees Alles, Brod, Davies and Spencer

AGENDA & CONSENT AGENDA:

- 1) Approval of Minutes – Regular Meeting – May 28, 2018
- 2) Approval of Bills: General #13670 - #13722
- 3) Treasurer’s Report – April 2018
- 3) Building Permit Report – May 2018

Motion by Kim McKay, supported by Jim Alles, to approve the Agenda and the Consent Agenda with the addition of Check Register #13670 - #13722. Voice vote: Ayes-7, Nays-0. Motion carried.

BRIEF PUBLIC COMMENT:

County Commissioner Diane Jones briefed the Board on some important highlights for 2018:

- County Administrator selection – Wayman Britt
- Lakeshore Regional Entity for Mental Health – the County is considering partnering with the State on this
- The County had a sub-committee review an Early Childhood Millage Proposal that could be placed on the November ballot. This will need to go to the Finance Committee and legislative before It goes to the KC Board Commissioners for a vote.

Senator Pete MacGregor talked about the following items:

- The budget package which will be competed tomorrow
- Recreational Marihuana will be on the November ballot
- Medicaid work requirements will go before the Governor this week
- Chair of Department of Health and Human Service budget

Don Kurlowicz, Honey Creek Inn, Cannonsburg

- Monday, September 3, 2018 is the Annual Duathlon – Road Closure Request

PENDING BUSINESS:

1. Water Update – Senator MacGregor worked with Plainfield Township to secure a grant for a new equipment system to test and filter the water system against PFAS. This equipment will eventually be available for other communities to use.

NEW BUSINESS

1) Tree Removal/Sidewalk Repair Request (Diepenhorst)

The Township received an email from Kristi Sheffer, 5341 Cristo Dr. There are trees that are causing the sidewalks to become uneven. This has become a hazard. She is asking the Township to remove the trees and repair the sidewalk.

Ms. Diepenhorst noted that we have a Sidewalk Ordinance that supports taking care of this type of issue.

Motion by Kim McKay, supported by Deb Diepenhorst, to approve removing the trees that are causing the problem and repair the sidewalk at 5341 Cristo Dr., with the solicitation of three bids. Voice vote: Ayes-7, Nays-0. Motion carried. Mr. Alles offered to get the bids and take care of this.

2) GR Symphony Fireworks Permit (Diepenhorst)

Mr. Grimm obtained the Certificate of Insurance.

Motion by Deb Diepenhorst, supported by Terry Brod, to approve the Fireworks Permit for the Grand Rapids Symphony to be displayed on July 12 & 13, 2018. Voice vote: Ayes-7, Nays-0. Motion carried.

3) Bostwick Lake Association Fireworks Permit (Diepenhorst)

Motion by Deb Diepenhorst supported by Terry Brod, to approve the Fireworks Permit for the Bostwick Lake Association to be displayed on July 3, 2018. Voice vote: Ayes-7, Nays-0. Motion carried.

4) iCompass Quote & iCompass Service Agreement (Diepenhorst)

Ms. Diepenhorst presented a quote from iCompass for the Meeting Manager Pro component which streamlines the creation, approval and distribution of agenda packets, minutes, meeting decision/actions and management of records. They provide unlimited support, coaching and training. It was noted that iCompass has been helping over 500 local governments improve their efficiency and increase transparency since 1999.

Motion by Deb Diepenhorst, supported by Kim McKay, to approve the proposal from iCompass in the amount of \$6600 annually. Voice vote: Ayes-7, Nays-0. Motion carried.

5) Proposed changes to the Building Permit Process/Procedures (Anderson)

Zoning Administrator Anderson gave an overview of her memorandum (6/4/18) summarizing the building inspections procedures, the proposed procedural changes among the Township staff, and the BS&A software system proposal for AccessMyGov-Building Department Services. The Board is in favor of the new procedures to streamline the process. The proposed cost is between \$8000 - \$10,000. This item was directed back to the Professional Oversight Committee to meet with the Building Inspector for review.

6) Request for purchase of PZE from BS&A Software (Anderson)

Zoning Administrator Anderson is requesting the purchase of the PZE (Planning, Zoning, Engineering) addition to the existing Building Department.Net module of BS&A software. This program will increase the efficiency of record keeping and project tracking. The total proposed cost for the program and on-site training is \$4410.

Motion by Kim McKay, supported by Jim Alles, to purchase the PZE module from BS&A as presented. Voice vote: Ayes-7, Nays-0. Motion carried.

7) RESOLUTION 2018-14 Pre-approval of Medical Marihuana Grower License (Grimm)

According to Attorney Jim Scales letter (6/5/18), the proposed resolution would give priority to the application from Healing Organic Garden, LLC over other applications that might be received, subject to several conditions.

Motion by Kim McKay, supported by Jim Alles, to adopt RESOLUTION 2018-14 Pre-approval application license for Medical Marihuana Facility. Voice vote: Ayes-6, Nays-1. Motion carried.

CORRESPONDENCE: Gloria Herman thank-you note to Supervisor Grimm (4/24/18)

COMMITTEE REPORTS

1) Planning Commission Update (Brod) Items on the agenda for tomorrow's meeting include: Dollar General site-plan approval and Orchard View PUD rezoning.

COMMENTS BY BOARD MEMEBERS: None

EXTENDED PUBLIC COMMENT: None

ADJOURNMENT – 8:20 p.m.

Respectfully submitted:

Respectfully submitted:

Nancy L. Popma, CMC/MMC/CMMC
Cannon Township Deputy Clerk

Deb Diepenhorst
Cannon Township Clerk