

CANNON TOWNSHIP BOARD MEETING
HELD ON MAY 14, 2018

Supervisor Steve Grimm called the regular meeting of the Cannon Township Board to order at 7:00 pm. Trustee Dave Spencer offered the invocation.

MEMBERS PRESENT (All): Supervisor Grimm, Clerk Diepenhorst, Treasurer McKay, Trustees Alles, Brod, Davies and Spencer

AGENDA & CONSENT AGENDA:

- 1) Approval of Minutes – Regular Meeting – April 23, 2018
- 2) Approval of Bills: General #13619 - #13669
- 3) Building Permit Report – April 2018

Motion by Kim McKay, supported by Jim Alles, to approve the Agenda and the Consent Agenda with the addition of Check Register #13619 - #13669. Voice vote: Ayes-7, Nays-0. Motion carried.

BRIEF PUBLIC COMMENT: None

PENDING BUSINESS: None

NEW BUSINESS

1) Bailey FOIA Appeals – Invoices 2018-10 and 2018-11 (Grimm)

The Township received appeals for FOIA request invoice numbers 2018-10 and 2018-11 from Mr. & Mrs. Don Bailey. There was no denial of their requests, but the Baileys believe that the Township did not provide all the public records it has in its possession which were requested. Mr. Grimm stated that he followed up to verify, and he confirmed that the Township provided, as requested, copies of all 2017 and 2018 professional billings and invoices for parcels 6071 Belding Road and 6051 Belding Road. The Township also provided documentation for the items, as requested, relating to the 3/15/18 Board of Review meeting, Ms. Anderson's 3/23/18 letter, Mr. Frain's verbal comments are not FOIA-able but documentation supporting the conversation was provided. The request for the 8/15/1986 Court Judgement was not in the possession of the Township so there was no documentation to provide. Mr. Grimm wrote to Mr. & Mrs. Bailey asking them to identify the documentation they feel exists but was not disclosed. Mr. Grimm has not heard back from them regarding his request. Mr. Grimm also stated that the Township does not concede that there was any denial of their FOIA requests because the Township provided all the public records requested which it had in its possession. The options the Board may take on appeals according to FOIA and the policy were discussed. The following motion was offered.

Motion by Kim McKay, supported by Jim Alles, to uphold the disclosure on both FOIA requests. Voice vote: Ayes-7, Nays-0. Motion carried.

2) Cannon Township Summer Hours (Grimm)

A request for summer hours was discussed. It was noted that according to the minutes on September 11, 2017 the Board voted and approved a motion indicating the office hours for all regular full-time office staff shall be the same schedule, and that the schedule be the hours that the township offices are open to the public and that those hours are specified in the Township's Employee Policy Manual (8 am-5 pm, Monday through Friday). Mr. Grimm indicated after talking with the office staff, three would like to keep the hours the same 8 am-5 pm, two wanted the summer hours 7 am-4 pm. Mr. Grimm feels it is confusing to the residents to change the hours. The Board was asked whether anyone wanted to make a motion to allow the office to be open for summer hours (7am-4 pm). No one expressed an interest in making that motion and the discussion was closed. The Township will continue to be open from 8 am to 5 pm, Monday through Friday, according to the Township Policy Manual.

CORRESPONDENCE: None

COMMITTEE REPORTS

1) Road Committee (Alles)

- A resident on Chauncey is requesting that the gravel portion of Chauncey be brined more often due to all the dust from the construction. Currently the road is brined three times in the summer. It would cost the Township about \$1600 to add additional brining. With all the extra construction on Chauncey, the Board agreed to expense the money for additional brining.
- Construction started this week on Arroyo Vista, Bella Vista Dr. and Bell Lake Dr.
- There have been some complaints of trees over the trail. Matt Alles is not able to take care of the trees so he called West Michigan Tree Service. They will be out here tomorrow to take care of the trees.

2) Cannon Township Investment Policy (McKay)

- Currently the Township's Investment Policy stipulates that funds can be invested in any agency with a minimum of 400 million dollars in assets. Grand River Bank has a very high bank rating but their total assets reported last year were only 223 million dollars. Ms. McKay would like to invest with them. She checked with other municipalities who are also investing with them. She will be reevaluating the Investment Policy to reflect this change. The Board asked if there were any State Regulations regarding this. Ms. McKay responded that there are not; she checked this out with Kent County. The interest rate will be 2.28% for a six-month CD.

COMMENTS BY BOARD MEMEBERS: None

EXTENDED PUBLIC COMMENT: None

ADJOURNMENT – 7:18 p.m.

Respectfully submitted:

Nancy L. Popma, CMC/MMC/CMMC
Cannon Township Deputy Clerk

Respectfully submitted:

Deb Diepenhorst
Cannon Township Clerk