

CANNON TOWNSHIP BOARD MEETING  
HELD ON OCTOBER 22, 2018

Supervisor Steve Grimm called the regular meeting of the Cannon Township Board to order at 7:00 pm. Trustee Dick Davies offered the invocation.

**MEMBERS PRESENT:** Supervisor Grimm, Clerk Diepenhorst, Trustees Alles, Brod, Davies, Spencer

**MEMBERS ABSENT:** Treasurer McKay

**AGENDA & CONSENT AGENDA:**

- 1) Approval of Minutes – Regular Mtg October 8, 2018, Special Mtg October 8, 2018
- 2) Approval of Bills: General Fund #14006 - #14026, Sewer Bond Fund #172
- 3) Planning Commission Draft Minutes – October 8, 2018

**Motion by Deb Diepenhorst, supported by Jim Alles, to approve the Agenda and the Consent Agenda. Roll call vote: Spencer-yes, Alles-yes, Brod-yes, Davies-yes, Diepenhorst -yes, Grimm-yes. Ayes-6, Nays-0, Absent-1. Motion carried.**

**BRIEF PUBLIC COMMENT:** None

**PENDING BUSINESS**

**1) Water Update (Grimm) None**

**2) Memo on Trail Maintenance from the Recreation Committee (Diepenhorst)**

A memorandum from Kim McKay (chair) of the Recreation Committee was provided. The Recreation Committee felt uncomfortable approving the proposal from West MI Tree because of the cost \$59,987.00. The committee agreed that Ms. McKay solicit other tree companies:

- Woodland Tree Service \$41,500.00
- Summit Tree Service \$7,542.16

The Recreation Committee's unanimous recommendation is to approve the proposal from Summit Tree Service. Mr. Grimm requested that a hold/harmless clause be included.

**Motion by Deb Diepenhorst, supported by Dick Davies, to approve the proposal from Summit Tree Service in the amount of \$7,542.16 with an indemnification clause to the contract, also to include removal of branches above 15'. Roll call vote: Alles-no, Brod-yes, Davies-yes, Diepenhorst-yes, Grimm-no, Spencer-yes. Ayes-4, Nays-2 (Alles, Grimm), Absent-1. Motion carried.**

**NEW BUSINESS**

**1) Proposal for New Web Page (Diepenhorst)**

A memorandum from Kim McKay (chair) of the IT Committee was provided. The IT Committee received proposals and presentations from two website companies:

- Revise \$13,800 (\$4,800/annual maintenance)
- Civic Plus \$21,970 (\$4,000/annual maintenance)

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The IT Committee's recommendation is to contract with Revise to build and develop a new website starting as soon as possible.

**Motion by Deb Diepenhorst, supported by Terry Brod, to approve the proposal with Revise at \$13,800 with an annual maintenance fee of \$4,800 for a new website. Roll call vote: Brod-yes, Davies-yes, Diepenhorst-yes, Grimm-yes, Spencer-yes, Alles-yes. Ayes-6, Absent-1. Motion carried.**

**2) Recodification of Ordinances/MapLink Interactive Zoning Map (Diepenhorst)**

Two quotes were obtained for the recodification of the Township ordinances (Municode and General Code). Tricia Anderson, Zoning Administrator, recommends General Code because it also has the MapLink System (an interactive zoning map).

**Motion by Deb Diepenhorst, supported by Terry Brod, to approve the proposal from General Code including the MapLink System for a total of \$16,101.00. Roll call vote: Davies-yes, Diepenhorst-yes, Grimm-yes, Spencer-yes, Alles-yes, Brod-yes. Ayes-6, Nays-0, Absent-1. Motion carried.**

**CORRESPONDENCE: None**

**COMMITTEE REPORTS:**

**1) Road Committee (Alles)** There were two bills approved for payment (DeYoung Concrete & West Michigan Tree Service) for the sidewalk repair and tree removal on Cristo.

**2) Sewer Committee (Grimm)** There was a slight defect with the lining of the Bella Vista sewer project.

**COMMENTS BY BOARD MEMBERS:**

**Davies** – There is a North Kent Service Transportation Meeting this Wednesday at noon. Mr. Davies will be attending.

**Diepenhorst** – The Election is November 6, 2018.

**EXTENDED PUBLIC COMMENT: None**

**ADJOURNMENT – 7:30 p.m.**

Respectfully submitted:

Nancy L. Popma, CMC/MMC/CMMC  
Cannon Township Deputy Clerk

Respectfully submitted:

Deb Diepenhorst  
Cannon Township Clerk