

OFFICE USE ONLY

PZE #: \_\_\_\_\_

Bond #: \_\_\_\_\_

Date Received: \_\_\_\_\_

ZBA Mtg Date: \_\_\_\_\_



6878 Belding Road NE, Rockford, MI 49341 \* Ph. (616) 874-6966 \* Fax: (616) 874-8940 \* www.cannontwp.org

**ZONING ORDINANCE TEXT INTERPRETATION APPLICATION**

DATE \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

APPLICANT ADDRESS \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_ E-MAIL \_\_\_\_\_

ADDRESS OF PROPERTY AFFECTED BY ORDINANCE TEXT \_\_\_\_\_

PERMANENT PARCEL NUMBER(S) \_\_\_\_\_

Zoning District (Please circle) RR R-1 LR R-2 C-1 I Other \_\_\_\_\_

ORDINANCE SECTION(S) TO BE INTERPRETED BY THE ZBA: \_\_\_\_\_

RATIONALE FOR REQUESTED INTERPRETATION :(please include separate attachments if needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ZONING BOARD OF APPEALS**

JURISDICTION - SECTION 31.04

A. The board of appeals shall act upon all questions arising in the administration of this ordinance, including interpretation of the Zoning Map and the text of this Ordinance.

TYPES OF AVAILABLE RELIEF - SECTION 31.06 - The Board of Appeals shall have authority to hear and decide appeals and other applications for relief as follows:

A. Cases in which it is alleged that there is error or misinterpretation in any order, decision or determination made by the zoning administrator or any other person authorized to administer the provisions of this Ordinance.

B. Cases in which it is alleged that there are practical difficulties in carrying out the requirements of this Ordinance by reason of: (i) the exceptional narrowness, shallowness or shape of a lot or parcel of land; (ii) exceptional topographic conditions or (iii) extraordinary dimensional conditions of land, buildings or structures.

C. Cases in which it is alleged that there is unnecessary hardship in carrying out the requirements of this Ordinance as to the use of land, a building or structure, or any of them in combination.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

## PROCEDURES AND POLICIES

1. **Meeting Attendance:** The applicant or representative of the applicant **MUST** attend all hearings related to the application.
2. **Application Fee:** \$450.00 to be paid at time of application, as well as an initial escrow deposit of \$500 required to fund hearing notice publications and township consultant fees. Regular meetings are held on third Tuesday of the month.
3. **Special Meetings:** \$500.00 to be paid at time of application, as well as an initial escrow deposit of \$500 required to fund hearing notice publications and township consultant fees. Special meetings are held at the request of the applicant.
4. **Refunds/Withdrawals:** Request to withdraw applications must be in writing. A refund of the application fee will be made if the written request is received a minimum of ten (10) days prior to the scheduled hearing.

**Applications MUST be complete. Applications will not be processed if any documentation is missing.**