



6878 Belding Road NE, Rockford, MI 49341 \* Ph. (616) 874-6966 \* Fax: (616) 874-8940 \* www.cannontwp.org

**ZONING DETERMINATION APPEAL FORM**

Application Date \_\_\_\_\_

Property Owner \_\_\_\_\_

Property Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_ email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Zoning District RR R-1 LR R-2 C-1 I Other \_\_\_\_\_  
(Please circle)

**Decision made by Zoning Administrator that you wish to appeal (please attach additional sheets if necessary):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permanent Parcel Number 41 11 \_\_\_\_\_

1. Who will represent applicant? \_\_\_\_\_

2. What is applicant's interest in property? \_\_\_\_\_

Applicant Signature \_\_\_\_\_

**BOARD MEMBERS MAY MAKE ON SITE INSPECTIONS  
REGARDING THIS APPLICATION  
\*\*\*\*\*BOARD ACTION\*\*\*\*\***

NOTICES MAILED: \_\_\_\_\_ PUBLIC HEARING: \_\_\_\_\_

DATE, FINAL ACTION AND CONDITIONS \_\_\_\_\_

\_\_\_\_\_

SQUIRE PUBLICATION DATE \_\_\_\_\_

## ZONING BOARD OF APPEALS

### JURISDICTION - SECTION 31.04

A. The board of appeals shall act upon all questions arising in the administration of this ordinance, including interpretation of the Zoning Map and the text of this Ordinance.

TYPES OF AVAILABLE RELIEF - SECTION 31.06 - The Board of Appeals shall have authority to hear and decide appeals and other applications for relief as follows:

- A. Cases in which it is alleged that there is error or misinterpretation in any order, decision or determination made by the zoning administrator or any other person authorized to administer the provisions of this Ordinance.
- B. Cases in which it is alleged that there are practical difficulties in carrying out the requirements of this Ordinance by reason of: (i) the exceptional narrowness, shallowness or shape of a lot or parcel of land; (ii) exceptional topographic conditions or (iii) extraordinary dimensional conditions of land, buildings or structures.
- C. Cases in which it is alleged that there is unnecessary hardship in carrying out the requirements of this Ordinance as to the use of land, a building or structure, or any of them in combination.

## PROCEDURES AND POLICIES

- 1. **Meeting Attendance:** The applicant or representative of the applicant **MUST** attend all hearings related to the application.
- 2. **Application Fee:** \$450.00 to be paid at time of application, with an initial escrow deposit of \$500. Regular meetings are held on third Tuesday of the month.
- 3. **Special Meetings:** \$400.00 to be paid at time of application. Special meetings are held at the request of the applicant.
- 4. **Refunds/Withdrawals:** Request to withdraw applications must be in writing. A refund of the application fee will be made if the written request is received a minimum of ten (10) days prior to the scheduled hearing.
- 5. **Application Submittal Deadline:** Third of the month.

Applications **MUST** be complete. Applications will not be processed if any documentation is missing.